

**High Commission of India  
Brunei Darussalam**

<https://www.hcindiabrunei.gov.in/tenders/>

**Tender Document**

**Date : 17 February 2025**

**Tender for 'Supply and Installation of Curtains, Blinds and Carpets on turn-key basis in**

- (i) High Commissioner's Residence Lot No. 64081, Simpang 336, Jalan Kebangsaan, Bandar Seri Begawan, Brunei Darussalam and**
- (ii) Chancery Cum Residence Complex, Lot No. 62514, Simpang 336, Jalan Duta, Bandar Seri Begawan, Brunei Darussalam**

**Tender No. – BSB/Admn/815/1/2023**

**Last date for submission of bids : 17 **March** 2025**

**Period of completion: 4 Months from award of the work**

**No. BSB/Admn/815/1/2023**  
**High Commission of India**  
**Brunei Darussalam**

**NOTICE INVITING TENDER**

The High Commission of India Brunei Darussalam, for and on behalf of the President of India invites Lumpsum Fixed Price Tender under two bid system {(i) Technical Bid & (ii) Financial Bid} from registered and authorized firms for Supply and Installation of Curtains, Blinds and Carpets on turn-key basis in

- (i) High Commissioner's Residence Lot No. 64081, Simpang 336, Jalan Kebangsaan, Bandar Seri Begawan, Brunei Darussalam and  
(ii) Chancery Cum Residence Complex, Lot No. 62514, Simpang 336, Jalan Duta, Bandar Seri Begawan, Brunei Darussalam.

2. The Tender Documents can be downloaded from the website <https://www.hcindiabrunei.gov.in/tenders/>. The last date of submission of sealed bids through post/courier or delivery by hand at reception of the High Commission of India, Brunei Darussalam is 1700 hrs. on 17.03.2025. It is to be addressed to Head of Chancery, High Commission of India, Baitussyifaa, Simpang 40-22, Jalan Sungai Akar, Bandar Seri Begawan, Brunei Darussalam BC 3915 and submitted in three sealed envelopes (Envelope 'A': Earnest Money Deposit (EMD) or Bid Security Declaration (BSD) as per Annexure I, Envelope 'B': Tender Documents (Technical Bid), Envelope 'C': Financial Bid). All these three envelopes are to be put in another sealed envelope superscribed with "Supply and Installation of Curtains, Blinds and Carpets on turn-key basis". Bids submitted through e-mail shall not be considered.

3. Only for information or clarification related to this tender, please write to [hoc.brunei@mea.gov.in](mailto:hoc.brunei@mea.gov.in).

4. The critical dates of this tender are as under:

i.	Date of publishing tender	17.02.2025
ii.	Bid Submission start date	17.02.2025
iii.	Bid Submission End Date	17.03.2025
iv.	Date of opening of Technical Bid	19.03.2025
v.	Venue for opening bids	High Commission of India, Brunei Darussalam

Sd/-  
(SDK Menon)  
Head of Chancery

**No. BSB/Admn/815/1/2023  
High Commission of India  
Brunei Darussalam**

**Tender Documents**

- Section 1** : **Instructions to Bidders**
- Section 2** : **Scope of Work**
- Section 3** : **Proforma for submitting Earnest Money Deposit (EMD)  
Or  
Bid Securing Declaration (Annexure I)**
- Section 4** : **Proforma for submission of Technical Bid (Annexure II)**
- Section 5** : **Proforma for submission of Financial Bid (Annexure III)**
- Section 6** : **Bidders are requested to give break up of quote as  
per Bill of Quantities (BoQ) (Annexure IV)**
- Section 7** : **Proforma for Financial Statement(Annexure V)**
- Section 8** : **Proforma for similar works completed during the last 3  
years and ongoing in Brunei Darussalam (Annexure VI)**

**No. BSB/Admn/815/1/2023**  
**High Commission of India**  
**Brunei Darussalam**

**Section-1 : INSTRUCTIONS TO THE BIDDERS**

**1. GENERAL INSTRUCTIONS**

- 1.1 For the Bidding/Tender Document Purposes, the High Commission of India, Brunei Darussalam shall be referred to as 'Client'. The parties to the Contract/Agreement shall be the successful bidder (to whom the work has been awarded) and the Client, High Commission of India, Brunei Darussalam.
- 1.2 The bidding company may be a Limited / Private Limited/ Company registered under the relevant Acts. Bidding in the form of JV Consortium is not permitted.
- 1.3 All Bidders are hereby explicitly informed that bids not meeting the minimum eligibility criteria or any other requirements stipulated in the Tender Documents are liable to be rejected. The competent authority reserves the right to reject any or all the bids without assigning any reason and the decision of the competent authority of the High Commission of India, Brunei Darussalam shall be final and binding.
- 1.4 While all efforts have been made to avoid errors in the drafting of the Tender Documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the Tender Documents shall be entertained.
- 1.5 The date fixed for opening of bids, if subsequently declared as holiday by the Government, the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened on next working date. Absence of bidder or their representative shall not impair the legality of the opening procedures.
- 1.6 The Lump sum Tender Price/amount and rates for Bill of Quantities (BoQ) must be quoted both in figures and words and the currency must be in Brunei Dollars (B\$) only. In case of any discrepancy between figures or words, the amount or rates quoted in words shall be taken to be correct for this tender.

**2. MINIMUM ELIGIBILITY CRITERIA: The following shall be the minimum eligibility criteria for selection of bidders at Technical Bid stage of the bidding process: -**

- (a)** The Bidder/Bidding Firm shall necessarily be a legally valid entity with a certificate of incorporation mentioning nature of business (Attach proof with the Technical bid). The firm may be allowed to register them with local government once they are judged as L-1.
- (b)** The firm must have valid registration in Brunei Darussalam (Attach proof with the Technical bid)

- (c) The firm must have experience of at least 3 years. In this regard, documents in support of being in operation for the past 3 years, experience for the assignment, references from the previous clients, etc. should be submitted with the Technical bid.
- (d) The firm should submit a detailed company profile.
- (e) **Similar Work:** The tenderer must have satisfactorily completed 01 similar work of value B\$ 100,000/- or 02 similar works of B\$ 62,500/- each or 03 similar works of value B\$ 50,000/- Similar work means supply and installation of Curtains, Blinds and Carpets on turn-key basis. (The above amount may be either in Brunei Dollar or equivalent amount in any other currency.)
- (f) **Annual Turnover:** The bidder should have had average annual financial turnover of B\$ 62,500/- or more in the immediate last 03 financial years. (The above amount may be either in Brunei Dollar or equivalent amount in any other currency.)
- (g) **Profit-Loss:** The bidder should be a profit-making company/firm and should not have suffered any financial loss in more than one year in the previous three financial years and must not have suffered loss in the immediately preceding financial year. Audited Financial Statements for these three years, duly certified by the Chartered Accountant should be submitted by the bidder.

3. **VALIDITY OF BIDS:** Bids shall remain valid and open for acceptance for a period of 180 days from the last date of submission of Bids.

#### 4. PREPARATION OF BIDS

4.1 The Bidding Firms have to submit the Tenders in two bid system {i.e (i) Technical Bid—as per Annexure II, and (ii) Financial Bid—as per Annexure III} in the prescribed proforma.

4.2 **Earnest Money Deposit (EMD) or Bid Securing Declaration (BSD):** Earnest Money Deposit in the form of Banker's Draft for a sum equivalent to **B\$ 6,250/-** (The above amount may be either in Brunei Dollar or equivalent amount in any other currency) having six months validity drawn in favor of High Commission of India, Brunei Darussalam should be submitted. EMD is liable to be forfeited if the tenderer withdraws, impairs or derogates from this tender within the period of validity of this tender or fails to furnish Performance Security Deposit (PSD) in accordance with the terms of Tender Documents within the Time Frame specified by the High Commission of India. No interest is payable on EMD or PSD. Or In lieu of EMD, a Bid Securing Declaration as per Annexure I may be submitted.

5. **SUBMISSION OF BIDS:** Tenders are to be submitted in sealed envelopes to Head of Chancery, High Commission of India, Brunei Darussalam by 1700 hours on 17.03.2025. No Tender Documents will be accepted after the expiry of stipulated date and time for the purpose under any circumstances whatsoever. The tender shall be submitted in three sealed envelopes with headings as described below:

**ENVELOPE 'A'** - Earnest Money Deposit (EMD) or  
Bid Security Declaration (BSD) - Annexure I

**ENVELOPE 'B'** - Technical Bid (including all the necessary documents in support of eligibility criteria etc.) - Annexure II

**ENVELOPE 'C'** - Financial Bid - Annexure III

The above three envelopes should be put in another sealed envelope with following remarks written on top "Supply and Installation of Curtains, Blinds and Carpets on turn-key basis.

## 6 **BID OPENING PROCEDURE**

- 6.1 The Technical Bids shall be opened in High Commission of India, Brunei Darussalam before the Tender Evaluation Committee constituted by the Competent Authority of the High Commission of India in the presence of such bidders, who may wish to be present themselves personally or through their representatives.
- 6.2 The date fixed for opening of bids, if subsequently declared as holiday by the Government, the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened on next working date. Absence of bidder or their representative shall not impair the legality of the opening procedures.
- 6.3 Envelope "A" containing EMD or BSD shall be opened first. Technical Bids (Envelope "B") shall be opened thereafter. Technical bids of only those bidders shall be opened who have submitted EMD or BSD. After evaluation of Technical Bids, a list of qualified bidders will be prepared by the High Commission of India. The Financial Bid (Envelope C") of only those bidders, who qualify at Technical Bid stage, shall be opened by the Committee authorized for the purpose.
- 6.4 Bids shall be declared as valid or invalid by the Tender Evaluation Committee. Based on the outcome, contract will be awarded to the successful bidder/firm.

## 7 **PERFORMANCE SECURITY DEPOSIT (PSD):**

- 7.1 The successful bidder has to deposit Performance Security Deposit (PSD) which will be a sum **equivalent to 5% of the accepted contract value** in favour of 'High Commission of India, Brunei Darussalam, payable at Brunei Darussalam in form of Bankers Draft, within 15 days of the issue of letter of intent/ award. Performance Security should remain valid for a period of sixty (60) days beyond the date of completion of all contractual obligations. In the event of failure to provide performance security deposit EMD will be forfeited.
- 7.2 The Performance Security will be forfeited by order of the Competent Authority in High Commission of India, Brunei Darussalam in the event of any breach or negligence or non-observance of any terms & conditions of the contract or for unsatisfactory performance or for non- acceptance of the work order.

7.3 Upon satisfactory completion of the contract in all respects, the Performance Security will be returned to the firm. No interest shall be paid on Performance Security Deposit.

8 **COMMENCEMENT & COMPLETION OF THE WORK**

8.1 Commencement of the works shall be effected within Fifteen (15) days from the date of issue of Acceptance letter or Letter of Intent or handing over the site, whichever is later. Such 15 days period being defined as the mobilization period.

8.2 Completion: The Period of Completion for the whole of the works four months calculated from the date of commencement of works. If the work is not completed within stipulated time a liquidated damages will be levied. The amount of liquidated damages payable by the firm to High Commission of India will be calculated at 1% of accepted contract amount per week to be computed on per day basis limited to 10% of tender amount.

9 **PAYMENTS:** All payments shall be released as progress payments on the basis of certificate submitted by the Firm and after satisfaction of High Commission of India. Payment will be made in BND through bank transfer. No payment shall be made in advance nor will any loan from any bank or financial institution be recommended on the basis of the order of award of work.

10 **RETENTION MONEY & DEFECTS LIABILITY PERIOD:** 5% of contract amount of each bill for payment shall be deducted. 50% of the retention money shall be released on completion of the contract work and remaining 50% shall be released at the end of Defect Liability period of one year from the date of completion of the project.

11 **OTHER TERMS & CONDITIONS:**

11.1 Bidders shall be deemed to have read carefully all the Tender Document specifications, etc and visited the site.

11.2 Bidders are requested to quote a lump sum fixed price (exclusive of taxes, if any) for all the costs and charges. Bidders are requested to give break up of quote as per Bill of Quantities (BoQ) given at Annexure IV. Lump sum fixed price shall be considered for deciding the L1 bidder. BoQ will be considered only for working out the cost in case of any variation in quantities/additional quantities.

11.3 Any time before the deadline for submission of bids, High Commission of India, Brunei Darussalam reserves the right to modify this tender document.

11.4 Price escalation in rates due to any reason shall not be applicable.

11.5 In case of any ambiguity/dispute in the interpretation of any of the clauses in this document, interpretation of the High Commission of India, Brunei Darussalam shall be final and binding on all parties.

- 11.6 The successful bidder, on award of contract, must send the contract/acceptance in writing, within 15 days of award of contract; else the EMD will be forfeited and firm will be blacklisted.
- 11.7 In case the firm is adjudged bankrupt or insolvent or liquidated or a receiver is appointed on account of insolvency, the contract shall be terminated immediately upon receipt of such information.
- 11.8 **Indemnification Clause:** The Firm shall be fully responsible for all acts of omission or negligence, dishonesty or misconduct of its employees for work at Mission's premises. The Firm would indemnify High Commission of India against any compensation/claim and damages etc. due to accident or injury to its employees or death due to accident or otherwise, which may arise out of and during the course of their duties. High Commission of India would not be liable to pay any damages or compensation to such workers or to any third party which is due to the actions of the employees of the Firm while working on High Commission's premises. The firm will have to ensure compliance of all mandatory labour laws/regulations laid down by the Brunei Darussalam government.
- 11.9 **Force Majeure:** If the performance of this contract or any obligations hereunder is prevented, restricted or interfered with by reason of earthquake, fire, flood or other casualty or due to strikes, riot, storms, explosions, acts of God, war, terrorism or a similar occurrence or condition beyond the reasonable control of the Parties, the Party so affected shall, upon giving prompt notice to the other Parties, be excused from such performance during such prevention, restriction or interference and any failure or delay resulting therefrom shall not be considered a breach of this Agreement.
- 11.10 **Arbitration:** If any dispute, difference or question at any time arises between the High Commission of India, Brunei Darussalam and the Firm in respect of the contract signed which cannot be settled mutually or in case of termination, it shall be referred to arbitration. The arbitration proceedings will be conducted in accordance with and be subject to the UNCITRAL (United Nations Commission on International Trade Laws) Arbitration Rules, as amended from time to time and the decision of the arbitrators as mentioned above shall be final and binding on the parties. The arbitration will have its sittings in High Commission of India, Brunei Darussalam.
- 11.11 **Code of Integrity:** All the bidders shall have to observe the highest standard of ethics and should not indulge in any of the prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts. No official of a procuring entity or a bidder shall act in contravention of the codes which includes making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process. The bidders shall have to avoid the following prohibited practices such as (i) Corrupt practice, (ii) Fraudulent practice, (iii)



Anti-competitive practice, (iv) Coercive practice, (v) Conflict of Interest, and (vi) Obstructive practice.

11.12 **Conflict of Interest:** The bidders shall not have conflict of interest with other bidders. Such conflict of interest can lead to anti-competitive practices to the detriment of procuring entity's interests. The bidder found to have a conflict of interest shall be disqualified based on any such activities like participation by a bidding Firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked or if they are part of more than one bid in the procurement or if the bidding Firm or their personnel have relationships of financial or business transactions with any official of procuring entity who are directly or indirectly related to tender or execution process of contract or improper use of information obtained by the bidder from the procuring entity with an intent to gain unfair advantage in the procurement process or for personal gain.

11.13 The Firm would be responsible for its workers in terms of their antecedents, conduct, behaviour, performance, payment of wages to its workers, social security (As per local Brunei Darussalam government laws), insurance, medical facilities, etc. The winning bidder would be required to dedicate one manager who can be contacted for all the queries/requirement in connection with the work awarded.

Sd/-  
(SDK Menon)  
Head of Chancery

**No. BSB/Admn/815/1/2023**  
**High Commission of India**  
**Brunei Darussalam**

**Section-2: Scope of Work**

1. Supply and Installation of Curtains, Blinds and Carpets on turn-key basis in
  - (i) High Commissioner's Residence Lot No. 64081, Simpang 336, Jalan Kebangsaan, Bandar Seri Begawan, Brunei Darussalam and
  - (ii) Chancery Cum Residence Complex, Lot No. 62514, Simpang 336, Jalan Duta, Bandar Seri Begawan, Brunei Darussalam as per Bill of Quantities (BoQ) given at Annexure IV.
2. Source and procure high-quality Curtains, Blinds and Carpets that meets diplomatic standards for elegance, durability, and functionality. The aim is to furnish the premises with elegant and befitting Curtains, Blinds and Carpets that enhances the ambiance and aesthetic requirements of the diplomatic premises. The objective with elegant and befitting Curtains, Blinds and Carpets that meets the functional of a diplomatic setting.
3. Curtains, Blinds and Carpets should be of very good quality and meet the criteria of lifespan mentioned in the Bill of Quantities (BoQ).
4. Submit a comprehensive bid detailing costs for Curtains, Blinds and Carpets procurement, transportation, installation, and any additional services. Ensure transparency in cost breakdowns.
5. Provide a detailed project schedule outlining key milestones such as procurement, delivery, installation, and completion. Ensure timely delivery and handling of Curtains, Blinds and Carpets items to minimize disruption to mission operations.
6. Conduct thorough inspections of delivered Curtains, Blinds and Carpets for quality assurance before installation. Address any defects or discrepancies promptly and provide replacements if necessary. Obtain client approval at various stages of the project to ensure satisfaction with the delivered Curtains, Blinds and Carpets.
7. Deploy skilled personnel for the assembly and installation of Curtains, Blinds and Carpets. Ensure all Curtains, Blinds and Carpets is installed securely and in accordance with manufacturer specifications and safety standards.
8. Offer a warranty period and post-installation support for Curtains, Blinds and Carpets-related issues.
9. Dispose of any hazardous materials or waste in accordance with local laws and regulations and clean the area upon completion of work.

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High Commission of India  
Brunei Darussalam**

**Section 3 : Proforma for submitting Earnest Money Deposit (EMD) or Bid  
Securing Declaration (BSD)**

*[Below message for EMD or BSD to be typed on Company's Letter  
Head (having full contact address, e-mail id and phone number)  
(To be given in a separate sealed envelope 'A')]*

**Earnest Money Deposit (EMD)**

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To The High Commission of India, Brunei Darussalam

Sir,

I/We (Company's name) \_\_\_\_\_ offering  
Supply and Installation of Curtains, Blinds and Carpets on turn-key basis (as per  
attached scope of work) hereby provide Earnest Money Deposit in the form of  
Banker's Draft for a sum equivalent to **B\$ 6,250/-** having six months validity  
drawn in favor of High Commission of India, Brunei Darussalam (The above amount  
may be either in Brunei Dollar or equivalent amount in any other currency.)

2. I/We fully understand that the EMD money shall be forfeited in case of any of  
the conditions mentioned in the tender is violated.

Date:

Signature of the authorized signatory  
of the Tenderer with seal of the

firm

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**'OR'**

**Bid Securing Declaration (BSD)**

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To

The High Commission of India, Brunei Darussalam

Sir,

I/We accept that if I/we withdraw or modify Bids during the period of validity or if  
I/we are awarded the contract and I/we fail to sign the contract, or to submit a  
performance security before the deadline defined in the request for Bid Documents,  
I/we shall be debarred for a period of two years from the date of award of work from  
submitting Bids for contracts with the Government of India/High Commission of  
India.

Date:

Signature of the authorized signatory  
of the Tenderer with seal of the firm

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**No. BSB/Admn/815/1/2023  
High Commission of India  
Brunei Darussalam**

**Section 4 : Proforma for submission of Technical Bid**

***[Below information to be typed on Company's Letter Head  
(having full contact address, e-mail id and phone number)  
(To be given in a separate sealed envelope 'B')]***

**Technical Bid**

Sr. No.	CRITERIA	RESPONSE
1	Name of the firm with full contact details	
2	Detailed company profile	
3	Certificate of incorporation	
4	Valid Registration copy, if any	
5	Company's license or undertaking to carry out the sales	
6	Other Embassies or reputed organizations where the company has been providing services of similar nature	
7	Company having operational experience for more than 3 years	
8	Annual turnover of the company for the last financial year	
9	Audited Financial Statement, duly certified by the Chartered Accountant	

Date:

Signature of the authorized signatory  
of the Tenderer with seal of the firm

**No. BSB/Admn/815/1/2023  
High Commission of India  
Brunei Darussalam**

**Section 4 : Proforma for submission of Financial Bid**

***[Below information to be typed on Company's Letter Head  
(having full contact address, e-mail id and phone number)  
(To be given in a separate sealed envelope 'C') ]***

To  
The High Commission of India,  
Brunei Darussalam.

Sir,

We have examined Tender conditions for the Supply and Installation of Curtains, Blinds and Carpets on turn-key basis and have inspected the site and general conditions under which the Works are to be carried out. We offer to execute and complete the work, in conformity with this Tender, which includes all these documents for the Lump Sum Fixed Price of B\$\_\_\_\_\_ (Brunei Dollars \_\_\_\_\_) exclusive of Taxes, if any. (The above amount may be either in Brunei Dollar or equivalent amount in any other currency.)

2. If this offer is accepted, we will commence the work as soon as is practicable and complete the work within 4 months in accordance with the Tender document. We understand that you are not bound to accept the lowest or any tender you may receive. Breakup of the our quote as per Bill of Quantities (BoQ) is attached.

**NOTE:**

- 1) Above quoted prices are complete in all respects as per technical specifications but exclusive of taxes, if any.
- 2) Certified that the rates quoted for the above items are as per scope of work, specifications, terms & conditions mentioned in the tender document.

Date:

Signature of the authorised signatory  
of the Tenderer with seal of the firm

**No. BSB/Admn/815/1/2023  
High Commission of India  
Brunei Darussalam**

**Section 6 : Bill of Quantities (BoQ)**

*[Below information to be typed on Company's Letter Head  
(having full contact address, e-mail id and phone number)  
to be submitted with the Financial Bid at Annexure III] in a  
separate sealed envelope 'C']*

**Important notes:**

**1. Source and procure high-quality Curtains, Blinds and Carpets that meet diplomatic standards for elegance, durability, and functionality. The aim is to furnish the premises with elegant and befitting Curtains, Blinds and Carpets that enhances the ambiance and aesthetic requirements of the diplomatic premises. The objective with elegant and befitting Curtains, Blinds and Carpets that meets the functional of a diplomatic setting.**

**2. Sizing, description and specification of Curtains, Blinds and Carpets are intended to be used as a guideline. The bidder can propose either equivalent or better-quality products.**

**3. Curtains, Blinds and Carpets should be of very good quality and meet the criteria of lifespan mentioned in the Bill of Quantities (BoQ).**

**I. Supply and Installation of Curtains, Blinds and Carpets on turn-key basis in High Commissioner's Residence (Lot No. 64081, Simpang 336, Jalan Kebangsaan, Bandar Seri Begawan, Brunei Darussalam)**

No.	Items	Description	No.of Items	No.of Units	Total Qty.	Life Span (Years)	Unit Price (B\$)	Total Cost (B\$)
<b>G.01</b>	<b>Foyer (Entrance)</b>							
G.01.C01	Curtain 01	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later. W8, 750 mm x 3500 mm	2	1	2	7		
G.01.C02	Curtain 02	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later. W9, 2260 mm x 3500 mm	2	1	2	7		
G.01.C03	Curtain 03	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.  W10, 2600 mm x 3500 mm	1	1	1	7		
G.01.C04	Curtain 04	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.	2	1	2	7		

		W11, 3950 mm x 3500 mm						
G.01.C05	Curtain 05	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.	1	1	1	7		
		W12, 2250 mm x 3500 mm						
<b>G.02</b>	<b>Reception Living</b>							
G.02.C01	Curtain 01(Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.	1	1	1	7		
		W1, 10000mm x 3900 mm						
G.02.C02	Curtain 02 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.	8	1	8	7		
		W8, 750mm x 3500 mm						
G.02.carpet	Carpet 01	Made of 100% New Zealand wool with cotton latex Size: 1350 mm x 1850 mm	3	1	3	20		
G.02.carpet	Carpet 02	Made of 100% New Zealand wool with cotton latex Size: 1400 mm x 2150 mm	2	1	2	20		
G.02.carpet	Carpet 03	Made of 100% New Zealand wool with cotton latex Size: 1400 mm x 2600 mm	1	1	1	20		
G.02.carpet	Carpet 04	Made of 100% New Zealand wool with cotton latex Size: 1500 mm x 3300 mm	1	1	1	20		
<b>G.03</b>	<b>Gallery (Left side to the entrance)</b>							
G.03.C01	Curtain 01 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.	3	1	3	7		
		W11, 3950 mm x 3500 mm						
<b>G.04</b>	<b>Dining Room</b>							
G.04.C01	Curtain 01 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.	1	1	1	7		
		W3, 5200mm x 3900 mm						
G.04.C02	Curtain 02 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.	1	1	1	7		
		W4, 3950mm x 3500 mm						
G.04.C03	Curtain 03 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.	1	1	1	7		
		W5, 5200mm x 3500 mm						
G.04.C04	Curtain 04 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.	1	1	1	7		
		W24, 3450 mm x 3900 mm						

G.04. Carpet	Carpet	Made of 100% New Zealand Wool with cotton latex) Size: 3450 mm x 10850 mm	1	1	1	20		
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<b>G.05</b>	<b>Family Room</b>							
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G.05.C01	Curtain 01 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later. W2, 10800 mm x 7600 mm	1	1	1	7		
<b>G.06</b>	<b>Guest Bedroom (G)</b>							
G.06.C01	Curtain 01 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later. W7, 9700 mm x 3000 mm	1	1	1	7		
G.06.C02	Curtain 02 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later. W21, 2200 mm x 3000 mm	1	1	1	7		

06. Carpet	Carpet 01	100% New Zealand wool with cotton latex) Size: 2450 mm x 3250 mm	1	1	1	20		
G.06. Carpet	Carpet 02	100% New Zealand wool with cotton latex) Size: 2900 mm x 3000 mm	1	1	1	20		

<b>G.07</b>	<b>Servant Room 1 (1<sup>st</sup> Floor)</b>							
G.07.C01	Curtain 01 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later. W21, 2200 mm x 3000 mm	1	1	1	7		
<b>G.08</b>	<b>Servant Room 2 (1<sup>st</sup> Floor)</b>							
G.13.C01	Curtain 01 (Regular curtain with Net Curtain)	Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later. W21, 2200 mm x 3000 mm	1	1	1	7		

<b>G.09</b>	<b>Laundry Room</b>							
G.09.C01	Curtain 01	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later. W21, 2200 mm x 3000 mm	1	1	1	7		

<b>02</b>	<b>Bedroom 01</b>							
F1.02.C01	Curtain 01 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.	1	1	1	7		



		W14, 13140 mm x 3200 mm						
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F1.02.crpt01	Carpet 01	100% New Zealand Wool with cotton latex Size: 1600 mm x 2800 mm	1	1	1	20		
F1.02.crpt02	Carpet 02	100% New Zealand Wool with cotton latex Size: 2800 mm x 2850 mm	1	1	1	20		
<b>F1.03</b>	<b>Resident Office/ Library</b>							
F1.03.C01	Curtain 01 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.  W14, 13140 mm x 3200 mm	1	1		7		

F1.03.Carpet	Carpet	100% New Zealand Wool with cotton latex Size: 1600 mm x 2800 mm	1	1	1	20		
<b>F1.04</b>	<b>Bedroom 02</b>							
F1.04.C01	Curtain 01 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.  W15, 6000 mm x 3200 mm	1	1	1	7		
F1.03.Crpt01	Carpet 01	100% New Zealand Wool with cotton latex Size: 2250 mm x 3350 mm	1	1	1	20		
F1.03.Crpt02	Carpet 02	100% New Zealand Wool with cotton latex Size: 2350 mm x 2400 mm	1	1	1	20		

<b>F1.05</b>	<b>Master Bedroom</b>							
F1.05.C01	Curtain 01 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.  W16, 5200 mm x 3200 mm	1	1	1	7		
F1.05.C02	Curtain 02 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.  W17, 3950 mm x 3200 mm	1	1	1	7		
F1.05.C03	Curtain 03 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.  W18, 11000 mm x 3200 mm	1	1	1	7		
F1.05.C04	Curtain 04 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.  W19, 3450 mm x 3200 mm	1	1	1	7		
F1.05.C05	Curtain 05 (Regular curtain with Net Curtain)	100% Handwoven One Ply Silk Fabric with sheer curtain. Colour to be determined later.  W20, 5200 mm x 3200 mm	1	1	1	7		

F1.05.Crpt01	Carpet 01	100% made of New Zealand wool with cotton latex Size: 2800 mm x 3900 mm	1	1	1	20		
F1.05.Crpt01	Carpet 02	100% made of New Zealand wool with cotton latex Size: 3750 mm x 4250 mm	1	1	1	20		

F1.05. Carpet	Carpet 03	Size- 10x20 feet (New Zealand Wool)	2	1	2	20		
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**II. Supply and Installation of Curtains, Blinds and Carpets on turn-key basis in Chancery Cum Residence Complex, Lot No. 62514, Simpang 336, Jalan Duta, Bandar Seri Begawan, Brunei Darussalam**

**(a) Chancery**

No.	Items	Description	No.of Items	No.of units	Total Qty	Life Span (Years)	Unit Price (B\$)	Total Cost (B\$)
01	<b>Chancery Main Reception</b>							
BC1	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit W24, 3290 mm x 3050 mm	3	1	3	7		
02	<b>Commerce Meeting Room</b>							
BC1	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit W24, 3290 mm x 3050 mm	1	1	1	7		
03	<b>Commerce Waiting/Reception Room</b>							
BC1	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit W24, 3290 mm x 3050 mm	2	1	2	7		

<b>04</b>	<b>Consular Section Office</b>							
BC1	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit  W21, 4790 mm x 3050 mm	1	1	1	7		
<b>05</b>	<b>Consular Meeting Room</b>							
BC2	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit  W22, 4610 mm x 3050 mm	1	1	1	7		
<b>06</b>	<b>Attache (Consular) Office Room</b>							
BC3	Blinds 01	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit  W22, 4610 mm x 3050 mm	1	1	1	7		
BC4	Blinds 02	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit  W23, 3790 mm x 3050 mm	2	1	2	7		
<b>07</b>	<b>Multipurpose Hall</b>							
	Curtain 01	Curtains heavy duty tracks. Preferably Durably Flame Retardant fabric- Velvets/ Velours. Hand drawn Tracks Trumpf 95/ Joker 95 or similar- As marked on the plans  W2, 2040 mm x 4700 mm	9	1	9	7		
	Curtain 02	Curtains heavy duty tracks. Preferably Durably Flame Retardant fabric- Velvets/ Velours. Manual Tracks Trumpf 95/ Joker 95 or similar- Size to be measured on site or from plans  W16, 2040 mm x 4700 mm	6	1	6	7		
	Curtain 03	Curtains heavy duty tracks. Preferably Durably Flame Retardant fabric- Velvets/ Velours. Manual Tracks Trumpf 95/ Joker 95 or similar- Size to be measured on site or from plans	1	1	1	7		

		W35, 2040 mm x 3200 mm						
Foldable Carpet	Carpet	Made of 100% Indian wool Size-13800 mm x 18000 mm	5	1	5	15		
<b>08</b>	<b>HOM Office</b>							
BC5	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit  W36, 2040 mm x 3610 mm	3	1	3	7		
CR2	Carpet	Size- 2450 mm x3350 mm (Made of 100% New Zealand Wool with cotton latex	1	1	1	20		
<b>09</b>	<b>HOM Reception / Waiting</b>							
BC6	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit W36, 2040 mm x 3610 mm	2	1	2	7		
<b>010</b>	<b>HOM Meeting ROOM</b>							
BC6	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit  W24, 3290 MM X 3050 MM	1	1	1	7		
<b>011</b>	<b>Social Secretary to High Commissioner</b>							
BC7	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit  W36, 2040 mm x 3610 mm	1	1	1	7		
<b>012</b>	<b>First Floor Pantry/ Kitchen</b>							
BC7	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit  W36, 2040 mm x 3610 mm	1	1	1	7		
<b>013</b>	<b>PS/ PPS to HOM Room</b>							
BC8	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness	2	1	2	7		

		Factor 5% 15mm diameter motor unit W36, 2040 mm x 3610 mm						
<b>014</b>	<b>First Secretary/Second Secretary /Counsellor (Pol &amp; HOC) Room</b>							
BC9	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit W36, 2040 mm x 3610 mm	3	1	3	7		
<b>015</b>	<b>Attache (office)</b>							
BC10	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit W36, 2040 mm x 3610 mm	2	1	2	7		
<b>016</b>	<b>Strong Room</b>							
BC11	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit W36, 2040 mm x 3610 mm	2	1	2	7		
<b>017</b>	<b>Administrative Wing</b>							
BC12	Blinds	Luxaflex Roller Blinds- Manual- 25% Polyester, 75% Vinyl/ Polyester, UV Blockage 95%, Openness Factor 5% 15mm diameter motor unit W36, 2040 mm x 3610 mm	9	1	9	7		

**(b) Residence Complex**

**(h) Officer's Residence {Building-A, Unit-(02 units)}**

No.	Items	Description	No.of Items	No.of Units	Total Qty.	Life Span (Years)	Unit Price (B\$)	Total Cost (B\$)
<b>A.01</b>	<b>Drawing Room (First Floor)</b>							
A.01.C01	Curtain (Regular curtain & Net Curtain)	100% Blended Linen/Cotton. Colour to be determined later.  W4, 450 mm x 2800 mm	3	2	6	7		
A.01.C02	Curtain (Regular curtain & Net Curtain)	100% Blended Linen/Cotton.. Colour to be determined later.	1	2	2	7		

		W5, 4430 mm x 2800 mm						
A.01. Carpet	Carpet	Size- 2800 mm x 4600 mm Made of Indian wool with cotton latex	1	2	2	15		
<b>A.02</b>	<b>Dining Area</b>							
A.02.C01	Curtain (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later.  W4, 450 mm x 2800 mm	3	2	6	7		
<b>A.02. Carpet</b>	Carpet	Size- 1700 mm x 3850 mm (Made of Indian wool with cotton latex)	1	2	2	15		
<b>A.03</b>	<b>Bedroom 01</b>							
A.03.C01	Curtain (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later.  W2, 1285 mm x 2800 mm	1	2	2	7		
A.03.C02	Curtain (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later.  W4, 450 mm x 2800 mm	1	2	2	7		
<b>A.04</b>	<b>Bedroom 02</b>							
A.04.C01	Curtain (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later.  W2, 1285 mm x 2800 mm	2	2	4	7		
<b>A.05</b>	<b>Bedroom 03</b>							
A.05.C01	Curtain (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later.  W2, 1285 mm x 2800 mm	2	2	4	7		
<b>A.06</b>	<b>Master Bedroom</b>							
A.06.C01	Curtain 01 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later.  W2, 1285 mm x 2800 mm	1	2	2	7		
A.06.C02	Curtain 02 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later.  W4, 450 mm x 2800 mm	2	2	4	7		
A.06.C03	Curtain 03 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later.  W6, 3485 mm x 2800 mm	1	2	2	7		
<b>A.07</b>	<b>Servant Room (Ground Floor)</b>							
A.07.C01	Curtain (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later.  W2, 1285 mm x 2800 mm	2	2	4	7		

**(ii) Staff Residence {Building-B, Unit-(05+01 units)}**

<b>No.</b>	<b>Items</b>	<b>Description</b>	<b>No. of items.</b>	<b>No.of Units</b>	<b>Total Qty.</b>	<b>Life Span (Years)</b>	<b>Unit Price (BND)</b>	<b>Total Cost</b>
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	<b>1<sup>st</sup> and 2<sup>nd</sup> Floor</b>							
<b>B1.01</b>	<b>Drawing Room</b>							
B1.C01	Curtain 01 (Regular curtain and Net curtain)	100% Blended Linen/cotton. Colour to be determined later. W1, 1410 mm x 2800 mm	2	4	8	7		
B1.C02	Curtain 02 (Regular curtain and Net curtain)	100% Blended Linen/cotton. Colour to be determined later. W8, 450 mm x 2800 mm	1	4	4	7		
<b>B1.02</b>	<b>Dining Area</b>							
B1.02.C01	Curtain 01 (Regular curtain and net curtain)	100% Blended Linen/cotton. Colour to be determined later. W1, 1410 mm x 2800 mm	1	4	4	7		
<b>B1.04</b>	<b>Bedroom 01</b>							
B1.04.C01	Curtain 01 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later. W1, 1410 mm x 2800 mm	2	4	8	7		
B1.04.C02	Curtain 02 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later. W5, 1160 mm x 2800 mm	2	4	8	7		
<b>B1.05</b>	<b>Bedroom 02</b>							
B1.05.C01	Curtain 01 (Regular Curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later. W1, 1410 mm x 2800 mm	2	4	8	7		
<b>B1.06</b>	<b>Master Bedroom</b>							
B1.06.C01	Curtain 01 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later. W4, 1660 mm x 2800 mm	1	4	4	7		
B1.06.C02	Curtain 02 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later. W5, 1160 mm x 2800 mm	1	4	4	7		
	<b>Third Floor</b>							
<b>B2.01</b>	<b>Drawing Room</b>							
B2.C01	Curtain 01 (Regular curtain & Net Curtain)	100% Blended Linen/cotton. Colour to be determined later. W1, 1410 mm x 2800 mm	2	1	2	7		
B2.C02	Curtain 02 (Regular curtain & Net Curtain)	100% Blended Linen/ cotton. Colour to be determined later. W8, 450 mm x 2800 mm	2	1	2	7		
<b>B2.02</b>	<b>Dining Area</b>							
B2.02.C01	Curtain 01 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later. W14, 4940 mm x 2800 mm	1	1	1	7		
B2.02.C02	Curtain 02 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later. W15, 4700 mm x 2800 mm	1	1	1	7		



<b>B2.03</b>	<b>Bedroom 01</b>							
b2.03.C01	Curtain 01 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later. W5, 1160 mm x 2800 mm	1	1	1	7		
B2.03.C02	Curtain 02 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later. W13, 3475 mm x 2800 mm	1	1	1	7		
<b>B2.04</b>	<b>Bedroom 02</b>							
B2.04.C01	Curtain 01 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later. W13, 3475 mm x 2800 mm	1	1	1	7		
<b>B2.05</b>	<b>Bedroom 03</b>							
B2.05.C01	Curtain 01 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later.  W4, 1660 mm x 2800 mm	1	1	1	7		
B2.05.C02	Curtain 02 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later. W13, 3475 mm x 2800 mm	1	1	1	7		
<b>B2.06</b>	<b>Master Bedroom</b>							
B2.06.C01	Curtain 01 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later. W13, 3475 mm x 2800 mm	1	1	1	7		
<b>{Building-B, Unit B3 (1 unit)}</b>								
<b>B3.07</b>	<b>Service Staff Room (Ground Floor)</b>							
B3.07.C01	Curtain 01 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later.  W5, 1160 mm X 2800 mm	1	1	1	7		
B3.07.C02	Curtain 02 (Regular curtain & Net Curtain)	100% Polyester Fabric. Colour to be determined later.  W6, 1000 mm X 2800 mm	1	1	1	7		
	<b>Total Cost</b>							

(The above amount may be either in Brunei Dollar or equivalent amount in any other currency.)

**Grand Total B\$ \_\_\_\_\_ (Brunei Dollars \_\_\_\_\_ only)**

**(Note: The amount may be either in Brunei Dollar or equivalent amount in any other currency.)**

Date:

Signature of the authorized signatory  
of the Tenderer with seal of the firm

**No. BSB/Admn/815/1/2023  
High Commission of India  
Brunei Darussalam**

**Section 7 : Proforma for Financial Statement**

***[Below information to be typed on Company's Letter Head  
(having full contact address, e-mail id and phone number)  
(To be given in a separate sealed envelope 'B') ]***

**1. Financial Statement:**

a) Authorized Capital (Give break up) \_\_\_\_\_

b) Issued and paid-up Capital \_\_\_\_\_

Annual turnover excluding tax, if any, for the last immediate five financial years	In country of origin (in case based out of Brunei Darussalam)	In Brunei Darussalam	In other Country/ Countries

Provide copies of annual reports or audited balance sheets, Profit and loss accounts along with Audit reports and statement for the last five years. A certificate from Chartered Accountant authenticating the annual turnover (excluding taxes, if any) shall also be enclosed.

**2. Details of loans and other financial commitments**

**3. Current Financial Position  
as on date**

**Currency**

**Amount**

- a) Cash & Bank Balance
- b) Current Assets
- c) Current Liabilities
- d) Working Capital
- e) Net Worth

**4. a) Name and Address of Auditors**

b) Can the Employer make a reference to the Auditors directly?

No/Yes

**5. Applicant's financial arrangements for the proposed work of High Commission of India, Brunei Darussalam**

	<b><u>Currency</u></b>	<b><u>Amount</u></b>
a) Own resources		
b) Bank Credits		
c) Others (Specify)		

**6. Certificate of financial soundness from the Banker/s of applicant.**

**7. Solvency Certificate (as per the proforma enclosed at Annexure VII)**

**8. a) Name and address of the Bankers (from whom references can also be obtained).**

b) Can such reference be obtained directly by the Client? No/Yes

**9. Business Association to which the Company belongs.**

**10. Number of years' experience as a Contractor (Attach copies)**

a) In Brunei Darussalam \_\_\_\_\_

b) In country of origin \_\_\_\_\_

c) Internationally -	Countries	Experience No of years.
_____	_____	_____
_____	_____	_____

Date:

Signature of the authorized signatory  
of the Tenderer with seal of the firm

**No. BSB/Admn/815/1/2023  
High Commission of India  
Brunei Darussalam**

**Section 8 : Proforma for similar works completed during the last 3 years  
and ongoing in Brunei Darussalam (Annexure VI)**

***[Below information to be typed on Company's Letter Head  
(having full contact address, e-mail id and phone number)  
(To be given in a separate sealed envelope 'B')]***

Title, Location and Brief Description of work	Value in <b>B\$</b> (or equivalent amount in any other currency)	Client	Consultant	Contract Period for Completion	Actual period for Comple tion	Litigation / Arbitration pending, with details	Client certificate at page

Date:

Signature of the authorized signatory  
of the Tenderer with seal of the firm